



Senior Business Analyst

Position / Title	Senior Business Analyst
Commitment	Full Time
Degree	Bachelor, Master is a plus
Major / Emphasis	Economics, Banking & Finance, Business Administration, Business Computing, Management, Risk Management
Years of Experience	5+ years of experience
Skills	Languages English Arabic French is a plus

Other Skills:

- Candidate must be detail oriented and show strong analytical skills
- Familiarity with research methodologies and ability to participate in research activities
- Excellent documentation skills
- Excellent writing and analytical skills
- Ability to think and work in a fast-paced environment
- Ability to manage multiple projects, work efficiently under pressure and meet deadlines.
- Outcome driven: apply data & analytics effectively to make profitable business decisions
- Strong willingness to take ownership, initiate changes and beat expectations.
- Process oriented & collaboration: execute on the deliverables of our business while managing the needs of our customers (internally and externally) to build partnerships and optimize sales plans. Ability to interact with clients (internal and external) in a professional manner, with excellent written and oral communication skills.
- Data expertise: be proficient in business intelligence tools and other reporting tools.
- Knowledge of databases and basic SQL capabilities preferred.



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Responsibilities

- Helps in implementing technology solutions in a cost-effective way by determining the requirements of a project or a product.
- Incorporate financial modeling, situation analysis and problem diagnosis to support business decisions, monitoring and reporting on overall trends and performance.
- Translates business needs into detailed requirements to define solutions.
- Evaluates multiple options before settling on a solution.
- Reports on project and activity status related to tasks/projects.
- Creates clear and concise documentation.
- Conducts analysis and deconstruct the problem or solution.
- Documents client organization's direction, structure, and business processes and requirements.
- Researches client organization's industry and competitive position.
- Analyses project information related to business processes.
- Assists in the collection and consolidation of required information and data.
- Assists with end to end system testing to ensure the system is functioning per requirements and meets the business, functional and end user needs.
- Accurately and efficiently executes test plan.
- Evaluates the impact processes of new project requirements.
- Assembles and documents all test results.
- Understands project plans and articulates roles, project goals, and timelines.
- Adheres to project standards defined by project management.
- Accurately employs the Company's methodology and documentation tools.
- Proactively carries out project support and administrative functions.
- Establishes responsible deadlines and personal work plans and manages time effectively.
- Applies feedback received day-to-day and strives to improve performance.
- Complies with all the Company's policies and procedures and is available to travel.



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Country	Lebanon
Working Days	Monday till Friday
Working Hours	8:00-17:00 or 9:00-18:00